

Art Instructor

Salary: \$23 - \$35 /hour DOE

Job Types: Part-time / Full-time

Location: 2381 Ocean Ave, San Francisco, CA 94127

Benefits: Health Insurance, 401K, Paid Sick Leave, Paid Training, Career Growth

C.C. Arts & Crafts Studio is looking for creative, patient, and responsible art instructors who enjoy working with children. We welcome experienced instructors, recent graduates, and art students who are eager to develop their teaching skills in a supportive and collaborative environment.

Position Details

- Part-time or full-time positions available
- Long-term employment preferred
- Internship and work-study opportunities available
- **Weekend availability is required**

Responsibilities

- Guide children through drawing, painting, and creative art projects
- Prepare lesson materials and organize supplies before and after class
- Photograph and record classroom activities and student artwork
- Store, organize, and return student artwork
- Help maintain a clean, safe, and welcoming studio environment
- Communicate and collaborate effectively with other instructors and studio staff
- Follow the studio's curriculum, teaching standards, and class procedures
- Assist with schedule coverage and provide advance notice when requesting leave

Qualifications

- **Bachelor's degree or higher in fine art, illustration, art education, design, or a related field required**
- Current bachelor's or master's students in related fields are also welcome to apply
- **Strong drawing and painting skills, including several of the following:**
 - Sketching
 - Watercolor
 - Acrylic painting

- Oil painting
- Digital illustration using Procreate
- Patient, enthusiastic, and comfortable working with children
- Responsible, punctual, organized, and able to manage time effectively
- Flexible schedule and availability to work on weekends
- Comfortable using Google Drive, Google Docs, and Google Sheets
- Able to work independently while cooperating closely with the studio team
- Photography, video editing, Canva, or InShot experience is a plus

Experience

Previous teaching experience is preferred but not required. Training and internship opportunities are available for qualified candidates who have a strong art background and are interested in developing professional art-teaching skills.

Portfolio Requirements

Please submit a portfolio or website featuring at least 20 artworks, must including traditional painting. Your portfolio should demonstrate a range of skills, such as sketching, watercolor, acrylic or oil painting, and digital illustration.

Work Authorization

- Applicants **must be legally authorized to work in the United States.**
- We welcome candidates with **OPT or CPT** work authorization. Visa sponsorship may be considered for qualified candidates, including **H-1B** or **E-2 Employee** visas, depending on eligibility and business needs.

How to Apply

Please email the following materials:

- Resume
- Art portfolio or website
- A brief introduction describing your teaching experience, availability, and interest in working with children

Email: ccartsandcraftsstudio@gmail.com

Phone: (415) 539-6396

C.C. Arts & Crafts Studio

美術老師招聘

薪資範圍: **\$23 - \$35/hour DOE**

工作時間: Part-time / Full-time

工作地點: 2381 Ocean Ave, San Francisco, CA 94127

員工福利: Health Insurance, 401K, Paid Sick Leave, Paid Training, Career Growth

C.C. Arts & Crafts Studio 誠徵具創意、耐心及責任感的美術老師。如果您喜歡與孩子互動，並希望在友善、互相協助的團隊中累積專業教學經驗，歡迎加入我們！

具教學經驗者、藝術相關科系畢業生及在校生皆歡迎應徵。

職位資訊

- 兼職或全職皆可
- 希望能長期穩定配合
- 提供實習及 Work-Study 機會
- **需能配合週末上班**

工作內容

- 引導兒童完成繪畫及創意藝術課程
- 課前準備教材，課後整理工具與材料
- 拍攝及錄製課堂活動與學生作品
- 整理、保存及歸還學生作品
- 維護教室與工作環境的整潔及安全
- 與其他老師及工作人員互相協助、有效溝通
- **配合工作室的課程安排、教學標準及相關規範**
- **請假時提前通知，並協助安排課程交接**

應徵條件

- 需具備美術、插畫、藝術教育、設計或其他藝術相關科系學士以上
- 藝術相關科系在學大學生及碩士生亦歡迎應徵
- **具備良好的專業繪畫能力，包括以下多項媒材：**
 - 素描
 - 水彩
 - 壓克力
 - 油畫
 - **Procreate 數位繪畫**
- 喜歡與孩子互動，具耐心及教學熱忱
- 有責任感、守時，並具備良好的時間管理能力

- 能彈性配合排班及週末工作
- 熟悉 Google Drive、Google Docs及Google Sheets
- 能獨立帶領課程，也能與團隊密切合作
- 具攝影、影片剪輯、Canva或InShot使用經驗者加分
- 願意配合工作室的課程及行政安排

經驗要求

有兒童美術教學經驗者優先，但不要求一定具備教學經驗。若您有良好的藝術基礎，並有興趣學習專業兒童美術教學，我們可提供培訓及實習機會。

作品集要求

請提供至少20件作品的個人作品集或作品網站，並盡量涵蓋素描、水彩、壓克力或油畫，以及數位繪畫等不同類型。

工作身分

- 必須具備美國合法工作資格。
- 歡迎持有 **OPT**、**CPT** 工作資格者應徵。
- 符合資格者，公司可視情況協助申請 **E-2 Employee** 或 **H-1B** 工作簽證。

應徵方式

請將以下資料寄至本工作室：

- 個人履歷
- 藝術作品集或作品網站
- 簡短自我介紹，包含教學經驗、可工作時間，以及對兒童美術教學的興趣

電子郵件: ccartsandcraftsstudio@gmail.com

電話: (415) 539-6396

C.C. Arts & Crafts Studio